

Spero Academy (fka Fraser Academy)  
Board Minutes  
May 24, 2016 at 5:30  
Grace Center Break Room  
1534 Sixth Street NE  
Minneapolis, MN 55413

**1.0** Call to Order

**1.1** Roll Call:

Crystal Dobson-Totten	P
Wendy Ehlert	P
Janelle Erickson	P
Terra Hyatt	P
Meggie Martin	P
Neil Nye	P
Donna Piazza	P
Susan Scheller	P
Erica Weber	A
Director Chipp Windham	P
Authorizer Rep. Molly McGraw Healy	A

**1.2** Approval of the Order of the Agenda\*

Motion: To approve the Order of the Agenda

M/S/P: M. Martin/W. Ehlert/Passed

**2.0** Information and Communications

**2.1** Program Presentations

Kelly Tiedemann, Tara Meyer & Ali Fisch to report

Kelly Tiedemann & Tara Meyer- Lunch program (handout)

Ali Fisch- Achieve Program (handout)

**2.2** Director Report\*

**2.3** Public Comment

**3.0** Approval of the Consent Agenda

Motion: To approve the consent agenda

M/S/P: M. Martin/T. Hyatt/Passed

**3.1** April 2016 Meeting Minutes\*

**3.2** April 2016 Checks and Wires\*

**3.3** Employee Changes: None

**3.4** Donations for April 2016: \$175.00

**3.5** Volunteer Hours for April 2016: 0

**3.6** Contract with Indigo\*

**3.7** L3 Tech Contract\*

#### **4.0 Standing Committee Reports**

##### **4.1 Accountability—Meggie Martin/Susan Scheller, Co-Chairs**

##### **4.2 Operations—Wendy Ehler/Terra Hyatt, Co-Chairs**

###### **4.2.a. Grace Center Financial Statement from April\***

Motion: To approve the acceptance of the Student Transportation Bid from Contemporary

M/S/P: T. Hyatt/J. Erickson/Passed

##### **4.3 Finance—Janelle Erickson, Treasurer, Chair**

###### **4.3.a. April Financials\***

##### **4.4 Governance—Donna Piazza, Chair**

###### **4.4.a Agreement with JB Realty for representation\***

Motion: Governance Committee moves that the Board Authorize the Board Chair and Director to enter into a Project Development and Management Services Agreement with JB Realty as outlined in the Scope of Service attachment to Mr. Vang's letter of May 17, 2016.

M/S/P: D. Piazza/N. Nye/Passed

###### **4.4.b Parent Handbook\***

Motion: Governance Committee moves that the Board approve the 2016 revised Parent Handbook and authorize its distribution to parents of all students at Spero Academy at beginning of the 2016/2017 school year.

M/S/P: D. Piazza/J. Erickson/Passed

###### **4.4.c Approval of Charter Expansion Application\***

Motion: Governance Committee moves that the Board approve the Application to Amend the Spero Academy Charter to include 6th grade and the submission of the Application to the UST by June 1, 2016.

M/S/P: D. Piazza/C. Dobson-Totten

###### **4.4.d Spero Lease Discussion\***

Motion: Governance Committee moves that the Board approve the lease renegotiation response to Grace Center as prepared by the Chair of the Finance Committee and Authorize the Director to submit the response to the Grace Center Board within 3 days following the adjournment of the May Spero Board meeting.

M/S/P: D. Piazza/M. Martin/Passed

###### **4.4.e Board Ballot\***

###### **4.4.f Board of Directors Notification\***

##### **4.5 Marketing/Communication—Neil Nye, Chair**

Motion: Marketing Committee makes the motion to move the open enrollment deadline

from January to February for the 2017-2018 School year.

M/S/P: N. Nye/J Erickson/Passed

**4.6 Personnel and Contracted Services—Donna Piazza, Chair**

**4.6.a Approval of Administrative Support\***

Motion: Personnel Committee moves that the Board approve a new full time Administrative Support position with the job description as outlined by the Director

M/S/P: D. Piazza/N. Nye/Passed with one opposed

**4.6.b Food Service Support\***

**4.6.c Employee Handbook\***

Motion: Personnel Committee moves that the Board approve the 2016 revised Employee Handbook and authorize its distribution to all employees of Spero Academy at the beginning of the 2016/2017 school year.

M/S/P: D. Piazza/W. Ehlert/Passed

**5.0 Future Meetings Schedule**

Board Meeting – June 28th 2016 at 5:30—Grace Center Break Room with Committees\*

**6.0 Policies**

**6.1 208 Revised Development Adoption and Implementation of Policies - First Read\***

**6.2 Social Media Policy\* - First Read**

**6.3 Wellness Policy\* - First Read**

**6.4 Student Sex Non-Discrimination Policy\* - Second Read**

**7.0 Information Sharing**

**8.0 Adjournment**

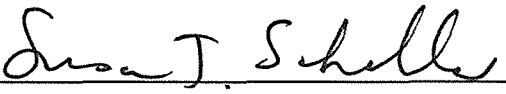
Motion: To approve the Adjournment of the 5/28/2016 Spero Board Meeting

M/S/P: M. Martin/T. Hyatt//Passed

\*Materials attached

\*\*Materials to be sent prior to meeting

\*\*\*Materials will be presented at the meeting

  
\_\_\_\_\_  
Meggie Martin, CoSecretary  
or  
Susan Scheller, CoSecretary

7-12-16  
Date

